## eWReports

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#### 2. Definition

This report provides the details of all children who were in an open out-of-home placement or received in-home services during the reporting period. The report exists in two parts. The first part is a comprehensive detail report providing specific information regarding the case, child demographics, placement settings and dates, and the provider.

The second part provides summary detail of the number of placements and services by setting, age, gender, Hispanic ethnicity, and age range. The summary report also list the number of relative placements open during the reporting period.

## 3. Initial Data Scrape

Select all approved out-of-home placements (CD\_EPSD\_TYPE = 1) and in-home services (CD\_EPSD\_TYPE = 2) that are open during the reporting period.

- 1. Exclude all placements that meet the following criteria:
  - a. Made in error (CD END RSN = 100)
  - b. Adoption (CD PCM SETNG = 35)
  - c. Subsidized Guardianship (CD PCM SETNG = 47)
- 2. Exclude all in-home services that meet the following criteria:
  - a. Made in error (CD END RSN = 100)
  - b. Adoption (CD PCM SETNG = 35)
  - c. Subsidized Guardianship (CD PCM SETNG = 47)

#### 4. Report Distribution

- <u>Monthly</u> report will show up monthly on worker's eWReports home page.
- On Demand worker can request the report with customized dates in eWReports.

#### 5. Outputs

The following outputs will be available for this report. A description is provided below:

- 1. <u>Output #1 sm10a32a-placement-detail-All-County.xls</u> this is an excel file containing a combined case detail or summary report across all counties. The all county reports are only available to those users with the specified security.
- 2. <u>Output #2 sm10a32a-placement-detail-{county}.xls</u> this is an excel file containing a case detail report for the county specified. Many reports will have a case detail excel file for each county.
- 3. <u>Output #3- sm10a32b-placement-detail-smry-{county}.doc</u> this is a MS Word file containing the summary report for the county specified. Many reports will have a summary report field for each county.

## 6. Report Examples

The following example represents one whole summary report consisting of 4 pages of individual summaries as detail in section 8 - 11. (Note: This first page will fit on one page.)

Date/Time: 09/10/2005 10:41 AM Report ID: SM10A32

County: Dane Page: 1

Wisconsin Dept. of Health and Family Services
Division of Children and Family Services
Out-of-Home Care Placements Summary
Placement Detail Report

Placements

Care

Children in Removals Total Placements Discharges Current Open Out-of-Home Placements Care

Placement Setting Number of Days in Current Open

Placements

Receiving Home
Foster Family Home (Non-Rel)
Non-Relative Unlicensed
Foster Family Home
(Relative)
Relative - Unlicensed
Pre-Adoptive Home
Treatment Foster Home
Foster Homes - Subtotal

Court Ordered Kinship Care

RCC

Group Home Reception Center Shelter

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# Placement Detail Report

eWReports

Group Homes - Subtotal

Adult Corrections
Detention
Hospital
Youth Correctional
Facility
Institutions - Subtotal

AWOL/Runaway Trial Home Visit Unknown Other - Subtotal

Date/Time: 09/10/2005 10:41 AM Report ID: SM10A32

County: Dane Page: 2

Wisconsin Dept. of Health and Family Services
Division of Children and Family Services
In-Home Services Summary

Placement Detail Report

Children Services Open Services Current Open Receiving In- Ended Services

Home Services

Service Number of Days in Current Open Services Service Services

Detention
Hospital
Pre-Adoptive Home
Child Res w/Family (Not
AA)
Respite
Direct Service
Administrative

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# Placement Detail Report

Date/Time: 09/10/2005 10:41 AM Report ID: SM10A32 Page: 3

County: Dane

Wisconsin Dept. of Health and Family Services Division of Children and Family Services Placement/Services Demographics Summary Placement Detail Report

Race

Black/African American Asian Native White Unable to Not

> Hawaiian/Other Determine Documented American Indian/Alaskan

> > Native Pacific Islander

Out-of-Home

Care In Home Services

Gender

Female Male Unknown Not

Documented

Out-of-Home

Care In Home Services

Hispanic/Latino

Undetermined Not Yes No

Documented

Out-of-Home

Care In Home Services

Placement Detail Report

eWReports

Age

0 - 4 years 5 - 11 years 12 - 14 15+ years years

Out-of-Home Care In Home Services

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eWReports Date/Time: 09/10/2005 10:41 AM

Placement Detail Report Report ID:

Page: 4

SM10A32

County: Dane

Wisconsin Dept. of Health and Family Services Division of Children and Family Services Relative Placement Settings Summary

Placement Detail Report

		Licensed	Unlicensed	Subtotal	Relatives %	Lic Rel % of
Children in Open	Court Ordered	Relative Foster	Relative	Relative	of Tot	Rel
Placement	Kinship Care	Home	Placement	Placements	Placements	Placements
389	54	5	25	84	21.59%	5.95%

# 7. Report Key

# 7.1 Out-of-Home Placement Summary

Report Column	Report Column Definition
Children in Out-of-Home Care	Number of children that were in an open placement at any point during the query period.
Removals	Number of removals from home documented at any point during the query period.
Total Placements	Number of placements open at any point during the query period.
Discharges	Number of discharges from placement document at any point during the query period.
Current Open Placements	Number of placement still open at the end of the query period.
Placement Setting	List of out-of-home care placement setting types.
Number of Placements	Number of placements open at any point during the query period for each placement setting.
Days in Care	Number of days child was placed in the associated placement setting over the course of the query period.
Current Open Placements	Number of current open placements by placement setting.

# 7.2 In Home Services Summary

Report	Report Column Definition	
Column		
Children	Number of children receiving an in home service at any point during the query period.	
Receiving In		
Home Services		
Services Open	Number of services that were open at any point during the query period.	
Services Ended	Number of services ended during the query period.	
Current Open	Number of services currently open at the end of the query period.	
Services		
Service	List of in home service setting types.	
Number of	Number of services that were open per setting during the query period.	
Services		
Days in	Number of days child was receiving a service in the associated setting over the course of the	
Service	query period.	
Current Open	Number of services currently open per setting at the end of the query period.	
Services		

# 7.3 Placements/Services Demographics Summary

Report	Report Column Definition	
Column		
Race	The number of children, by race, in an out-of-home care placement or receiving in home services at any time during the report period. Not Documented means that race is blank on the child's Person Management record.	
Gender	The number of children, by gender, in an out-of-home care placement or receiving in home services at any time during the report period. Not Documented means that gender is blank on the child's Person Management record.	
Hispanic/Latin	Hispanic/Latin The number of children, designated Hispanic/Latino, in an out-of-home care placement or	
0	receiving in home services at any time during the report period. Not Documented means that Hispanic/Latino is blank on the child's Person Management record.	
Age	The number of children, by age bracket, in an out-of-home care placement or receiving in home services at any time during the report period. Not Documented means that Birthdate is blank on the child's Person Management record.	

# 7.4 Relative Placement Setting Summary

Report	Report Column Definition
Column	
Current Open	Number of placement still open at the end of the report period.
Placements	
Court Ordered	The number of court order kinship care placements still open at the end of the report period.
Kinship Care	
Licensed	The number of licensed relative foster home placements that are still open at the end of the
Relative	report period.
Foster Home	
Unlicensed	The number of unlicensed relative placements that are still open at the end of the report
Relative	period.
Placement	
Subtotal	The sum of the number of court ordered kinship care, licensed relative foster home, and
Relative	unlicensed relative placements that are still open at the end of the report period.
Placements	
Relatives % of	The percentage of placements still open at the end of the report period that are relative
Tot Placements	placements.
Lic Rel % of	The percentage of relative placements still open at the end of the report period that are
Rel Placements	licensed relative placements.

# 8. Field Descriptions

- Sort data by:
   County of the primary worker
   Site of the primary worker
   Supervisor Name
   Worker Name

- Case Name

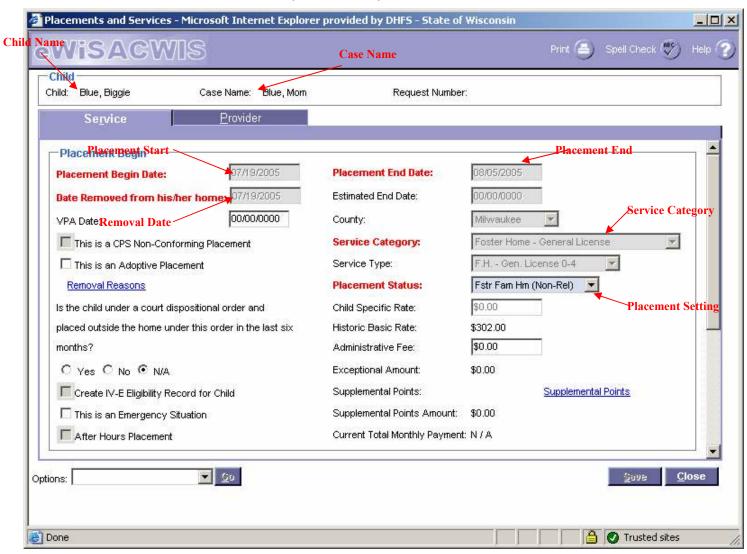
Field	Description/Notes	
Run Date	System date at time of report run. Includes timestamp	
Query Start	Report period begin date.	
Query End	Report period end date.	
County	County is pulled from the assignment record returned by the database	
	function F_CASE_ASSIGN. The Report Date is passed as a parameter.	
	ASSIGNMENT.CD_OFC_DIV translated to LOCATION.TX_OFC_DIV	
Site	Site is pulled from the assignment record returned by the database function	
	F_CASE_ASSIGN. The Report Date is passed as a parameter.	
	ASSIGNMENT.CD_DEPT_UNIT translated to	
	LOCATION.TX_DEPT_UNIT	
Supervisor Name	The Supervisor Name is pulled from the Person record for the Supervisor ID	
	returned PERSON.NM_LST, NM_FRST.	
Supervisor ID	The Person ID of the Worker's supervisor (WORKER.ID_PRSN_SPRV).	
Worker Name	The Worker Last Name is pulled from the Person record for the Worker ID	
	returned PERSON.NM_LST, NM_FRST.	
Worker ID	The Worker ID is pulled from the assignment record returned by the	
	database function F_CASE_ASSIGN.	
a 11	ASSIGNMENT.ID_PRSN	
Case Name	Pulled in based on Case ID (CASE.NM_CASE_LST, NM_CASE_FRST).	
Case ID	The Case ID is pulled from the placement or in-home service record	
	(EPISODE.ID_CASE).	
Case Type	Text Value for CASE.CD_CASE_TYPE (ID_GRP = 'CASETYPE')	
Child Name	Child Name is pulled from the Person record based on the child ID	
CL 11 I ID	(PERSON.NM_LST, NM_FRST).	
Child ID	The Child ID is pulled from the placement or in-home service record	
D 41 .:	(EPISODE.ID_PRSN).	
Pre-Adoptive	This column displays 'Y' if the case type = pre-adoptive	
OHC	(CASE.CD_CASE_TYPE = 14). For all other case types display 'N'	
OHC	This column displays 'Y' if the child is in an out-of-home placement	
	(CD_EPSD_TYPE = 1). Display 'N' if the child is receiving an in-home service (CD_EPSD_TYPE = 2).	
Episode ID	Episode ID is pulled from the placement or in-home service record	
Episode ID	(EPISODE.ID).	
Provider ID	Provider ID is pulled from the placement or in-home service record	
riovidei iD	(EPISODE.ID PRVD ORG).	
Placement Group	The Placement Group indicates the setting in which the child has been	
i iaccinciii Gioup	placed or is receiving services. This pulled based on the service category and	
	placement status on the Placement and Services record.	
Placement Setting.	The Placement Setting indicates the setting in which the child has been	
i ideament betting.	placed or is receiving services. This pulled based on the service category and	
	placement status on the Placement and Services record.	
	procedure status on the Fracement and Services record.	

## eWReports

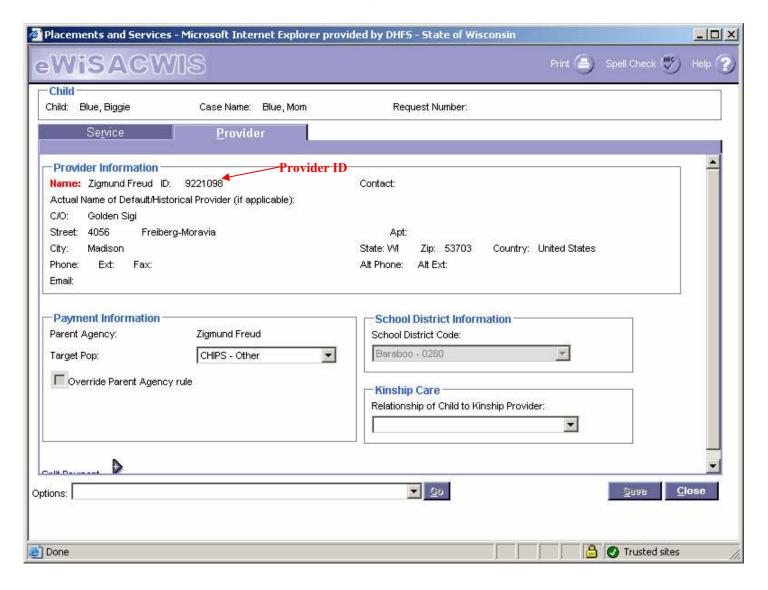
Field	Description/Notes
Service Category	The Service Category indicates the category of the provider in which the
	child has been placed or is receiving services. This pulled based on the
	service category on the Placement and Services record.
Removal Date	Removal Date is pulled from the Date Removed from his/her home field on
	the Placement and Services record (EPISODE.DT_RMVL).
Placement Start	Placement Start is pulled from the Placement Begin Date field on the
	Placement and Services record (EPISODE.DT_BGN).
Placement End	Placement End is pulled from the Placement End Date field on the
	Placement and Services record (EPISODE.DT_END).
Discharge Date	Discharge Date is pulled from the End Date field on the Service Ending
	page when the Ending Purpose = 'Discharge from Placement Episode'
	(EPISODE.DT_END where $FL_PLCM_DSCH = 'Y'$ ).
Days in Care	A count of the number of days a child has been in out-of-home placement or
	receiving in-home services during the reporting period.
Legal Status	The Legal Status is pulled from the 'New Legal Status' field on the Legal
	Status page with the most recent Date Order Entered.
Expiration Date	The Expiration Date is pulled from the Order Expiration Date field on the
	Legal Status page with the most recent Date Order Entered.
Age	Age is calculated based on the Query End minus the child's birthdate
	documented on the Person record. (Query End - PERSON.DT_BRTH)
Age Bracket	Displays the child's age bracket based on the following criteria:
	– 0 - 4 years
	– 5 - 11 years
	– 12 - 14 years
	- 15+ years
Gender	Gender is pulled from the 'Gender' field on the child's Person record. Use the
	text description (i.e. Female, Male, Unknown).
Race	Race is pulled from the 'Primary Race' field on the child's Person record.
	Use the text description.
Hispanic/Latino	This column displays Yes, No, Undertermined, or blank depending on what
	is displayed in the Hispanic/Latino field on the child's person record.

#### 9. Window Screen Shots

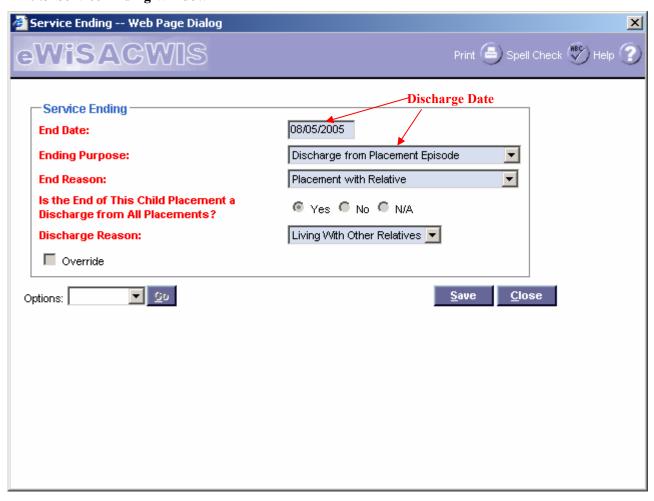
9.1 Placements and Services Window (Out-of-Home) - Service Tab



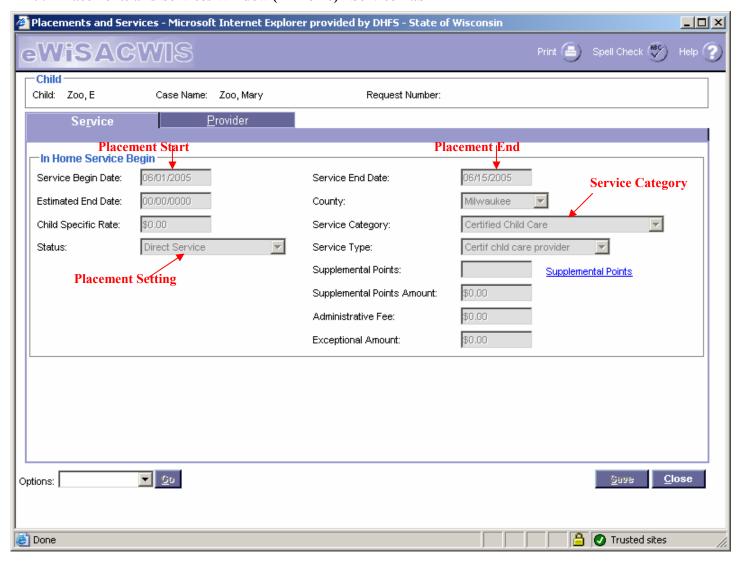
## 9.2 Placements and Services Window (Out-of-Home) - Provider Tab



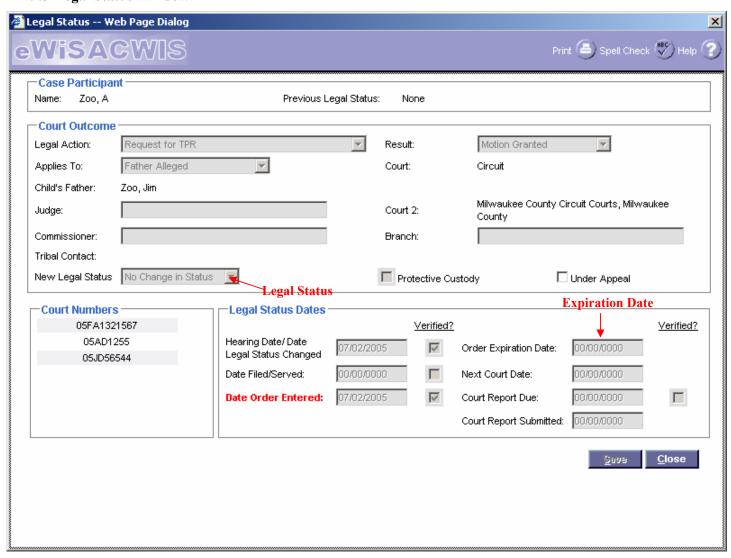
## 9.3 Service Ending Window



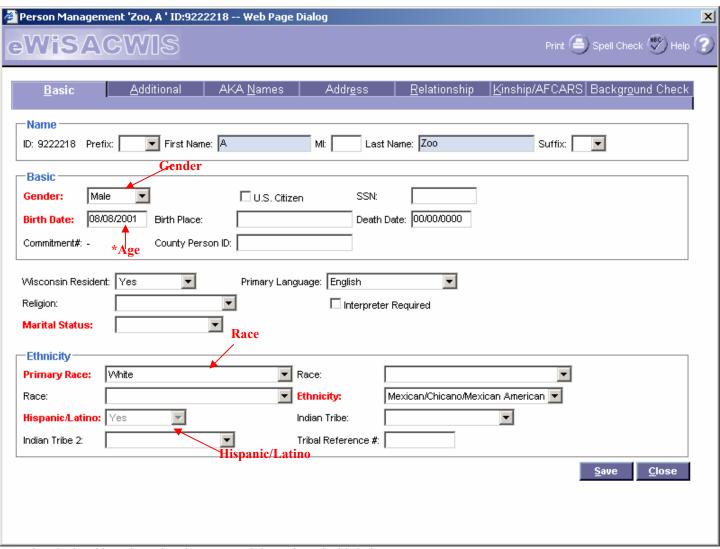
#### 9.4 Placements and Services Window (In-Home) - Service Tab



#### 9.5 Legal Status Window



# 9.6 Person Management Window - Basic Tab



<sup>\*</sup>Age is calculated by subtracting the query end date minus the birth date.

#### 9.7 Maintain Case Window - Participants Tab

